



Swansea Bay City Region Joint Committee – 30 July 2019

Project Issue Log and Programme Risk Register

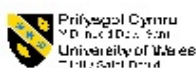
Purpose:	To consider current project issues and immediate SBCD programme risks.
Policy Framework:	Swansea Bay City Deal.
Consultation:	Project leads Programme Board
Recommendation(s):	It is recommended that:
1)	Joint Committee are informed of the latest project issues and programme risks.
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Finance Officer:	Chris Moore, Section 151 Officer, SBCD
Legal Officer:	Tracey Meredith, Monitoring Officer, SBCD
Access to Services Officer:	N/A

1. Introduction

1.1 The Joint Committee requested that project issue logs and SBCD Programme Risks be submitted to each meeting of the Joint Committee for consideration.

2. SBCD Project Issues Log

2.1 Any risks which pose a potentially significant or immediate risk to the overall City Deal programme and/or project delivery will be highlighted and escalated to the Joint Committee via the monthly project issues log (attached). The issues log captures the most current position and will be updated and submitted to Programme Board and Joint Committee on a monthly basis.



3. SBCD Programme Risk Register

- 3.1 A detailed Programme Risk Register has been developed for the Swansea Bay City Deal Programme and will be managed, revised and updated by the Regional Office. The risk register will be updated on a quarterly basis or as otherwise required. The Programme Board will review the risk register at each Programme Board meeting and escalate key risks to the attention of Joint Committee via a risk register summary (attached) which will be tabled at every Joint Committee meeting. A copy of the full risk register and any further detail requested will also be sent to Joint Committee as required.
- 3.2 Each Swansea Bay City Deal project will carry its associated risks which will be mitigated throughout the application and delivery process. A detailed risk analysis will be undertaken for all projects by the Project Delivery Lead as part of the development of the 5 case business model process, with a project specific Risk Register established to assist in the ongoing management and mitigation of all risks. These will be available to Joint Committee as project business cases develop.

4. Financial Implications

- 4.1 There are no financial implications associated with this report.

5. Legal Implications

- 5.1 There are no legal implications associated with this report.

Background Papers: None

Appendices:

- Appendix A Project Issue Log & Programme Risk Register Joint Committee Report – July 2019